



**PAKISTAN TOBACCO BOARD  
MINISTRY OF COMMERCE  
GOVERNMENT OF PAKISTAN**

**TENDER NOTICE**

Pakistan Tobacco Board, a Public sector organization under the Ministry of Commerce, Government of Pakistan invites sealed bids from contractors/firms registered with FBR and Pakistan Engineering Council for supply of Machinery/Equipment, Furniture/Fixture items, Sanitary items and Distemper/Paints for Repair/Renovation at Pakistan Tobacco Board, **Zonal Office, Lahore** and Installation of Atomic Absorption Spectrophotometer at **Tobacco Research Sub-Station, Kunjah District Gujrat**.

Bidding documents containing detailed terms and conditions, items wise specification, procedure for submission of bids, bid security etc, may be obtained from Director, Zonal Office, PTB, 152-P, Gulberg III, Lahore, or download from [www.ptb.gov.pk](http://www.ptb.gov.pk).

The bids, complete in every respect, as per bidding documents, must reach the address given below before **12:30 p.m on January 07, 2019** which shall be opened on the same day at **02:30 p.m** in the presence of purchase committee, bidders/their representatives at Director, Zonal Office, PTB, 152-P, Gulberg III, Lahore.

**DIRECTOR,  
Zonal Office**

Pakistan Tobacco Board,  
Ministry of Commerce,  
Government of Pakistan  
, 152-P, Gulberg-III,  
Ferozpur Road, Lahore.

Ph.042-99230435, 042-35917806.

## **TERMS AND CONDITIONS**

1. A call deposit receipt (CDR) @ five (5%) of total amount in the name of the undersigned issued by any scheduled Bank of Pakistan is must attached with the Bid. Cheques will not be accepted.
2. Detail of the articles/items alongwith bidding documents can be obtained from undersigned office during working days from the date of publication of the advertisement in the press & PPRA web site [www.ptb.gov.pk](http://www.ptb.gov.pk).
3. Tender must be in accordance with specification only.
4. No Tender will be entertained after due date/ time.
5. Tender will be received sealed by hand.
6. The successful bidder will be bound to supply the articles within due date mentioned in supply order, otherwise supply order will be cancelled and call deposit will be forfeited and order will be issued to next lower bidder.
7. The committee shall have the right of rejecting the tenders at any stage.

## **BIDDING DOCUMENTS FOR SUPPLY OF ITEMS**

(ALL PAGES OF THESE CONDITIONS, PRODUCT SPECIFICATION AND PRICE SCHEDULE ARE MANDATORY TO BE SIGNED BY THE BIDDER AND SUBMITTED ALONGWITH THE BID, FAILING WHICH THE BID MAY BE REJECTED)

These documents comprise following Parts:

1. Part-I : Terms & Conditions
2. Part-II: Item-wise Specifications and Price Schedule

### **Part-I: Terms & Conditions**

1. Any addition, deletion or modification of any clause of these conditions is not acceptable and may lead to rejection of the bid. By submitting the bid, the bidder/vendor declares to abide by and bound by the conditions laid down in the advertisement together with those mentioned hereunder:
2. Tender title shall be clearly marked at the face of envelope.
3. Tender received after the closing date/time will not be entertained.
4. The product specifications of the items to be supplied is attached as Part-II.
5. The material must strictly be according to the specifications.
6. The Bids/Offeres shall remain valid for 30 days from the date of opening. The bidders shall quote their prices inclusive of all duties/taxes/transportation etc. and all other expenses on delivery to the consignee at PTB, Zonal Office, 152-P, Gulberg-III, Ferozepur Road, Lahore
7. Advance payment is not allowed and shall not be asked for.
8. The sealed bids complete in all respects must reach the office of the undersigned alongwith earnest money @ 5% of the bid amount in shape of CDR/demand draft in the name of Director, PTB, Zonal Office, Lahore to be attached with the quotation. The earnest money will be released after the supply subject to the satisfactory report by the committee.
9. Sales Tax/Income Tax Registered Firms on Active Taxpayers List of FBR will be preferred over other bidders.
10. The tenders shall be opened by the bid opening / evaluation committee in accordance with the schedule given in the advertisement. The bidders or their representatives can be present if they so desire.

**Signature and Stamp of Bidder:** \_\_\_\_\_

11. Only those tenders will be entertained which are absolutely clear/unambiguous, unconditional and legible. Any unavoidable cutting/overwriting must be signed.
12. The offered items must be brand new and free from any defect.
13. PTB reserves the right to inspect the working facilities and equipment of the supplier at any stage.
14. The Supply order will be issued after the approval of Competent Authority.
15. The items shall be delivered to the undersigned office PTB, Zonal Office, 152-P, Gulberg-III, Ferozpur Road, Lahore within 15 days of issuance of the Supply Order.
16. In case of failure in the supply, the committee will have the right to cancel the supply order and forfeit the earnest money and black list the firm.
17. Call deposit/earnest money of the bidders will be returned after opening of the bids except three highest bidders which shall be retained till finalization of the procurement process.
18. Payment will be made under PTB rules after receipt of the supply and satisfactory inspection report by the committee.

**Signature and Stamp of Bidder:** \_\_\_\_\_

**PART-II: Item-wise Specifications and Price Schedule**

(All prices in Pakistan Rupees)

<b>MACHINERY / EQUIPMENTS</b>		<b>GUEST HOUSE</b>			
<b>(1) S.No.</b>	<b>(2) Particular</b>	<b>(3) Specifications</b>	<b>(4) Unit Price Inclusive of Taxes</b>	<b>(5) No. of Units</b>	<b>(6)=(4)x(5) Cost</b>
1	<b>LED TV</b>	<b>40" INCH SONY R352E</b>		<b>03</b>	
2	<b>AIR CONDITIONER</b>	<b>2 Ton ORIENT R410 OS24</b>		<b>01</b>	
3	<b>AIR CONDITIONER</b>	<b>1.5 TON HAIER INVRTR 18 HNH/HNF</b>		<b>02</b>	
4.	<b>Service charges</b>	<b>Replacement, Fitting etc</b>			
<b>FURNITURE / FIXTURE</b>		<b>GUEST HOUSE</b>			
<b>(1) S.No.</b>	<b>(2) Particular</b>	<b>(3) Specifications</b>	<b>(4) Unit Price Inclusive of Taxes</b>	<b>(5) No. of Units</b>	<b>(6)=(4)x(5) Cost</b>
1	<b>Sofa Set</b>	<b>2,3,1 (Phatti)</b>		<b>01 Set</b>	
2.	<b>Central Table</b>	<b>Full Top</b>		<b>01 No</b>	
3.	<b>Mattress</b>	<b>Double Master Molty Foam (78x72x6)</b>		<b>01 No</b>	
4.	<b>Mattress</b>	<b>Single Coolgel (78x42x6)</b>		<b>02 Nos</b>	
5.	<b>Fabric/Curtin</b>	<b>Plain Fabric</b>		<b>45 yard</b>	
6.	<b>Fabric/Curtin</b>	<b>Printed Fabric</b>		<b>45 yard</b>	
7.	<b>Accessories/Sewing charges</b>	<b>-</b>		<b>90 yard curtain</b>	
8.	<b>Transportation charges</b>	<b>Replacement, Fitting etc</b>			
<b>ELECTRIC ITEMS</b>		<b>GUEST HOUSE</b>			
<b>(1) S.No.</b>	<b>(2) Particular</b>	<b>(3) Specifications</b>	<b>(4) Unit Price Inclusive of Taxes</b>	<b>(5) No. of Units</b>	<b>(6)=(4)x(5) Cost</b>
1	<b>Wall light</b>	<b>Single</b>		<b>11 Nos</b>	
2.	<b>Wall light</b>	<b>Crystal</b>		<b>11 Nos</b>	
3.	<b>Fanoos</b>	<b>Fancy</b>		<b>01 No</b>	
4.	<b>Globs</b>	<b>Fancy</b>		<b>04 Nos</b>	
5.	<b>Electric Board with</b>	<b>Fancy</b>		<b>15 Nos</b>	

	<b>Button</b>				
6.	<b>Powers Plugs</b>	<b>Fancy</b>		<b>16 Nos</b>	
7.	<b>AC plug+ Telephone plug</b>	<b>Fancy</b>		<b>07 Nos</b>	
8.	<b>Transportation charges</b>	<b>Installation, Replacement, Fitting</b>			
<b>ELECTRIC ITEMS                      UPPER STOREY</b>					
<b>(1) S.No.</b>	<b>(2) Particular</b>	<b>(3) Specifications</b>	<b>(4) Unit Price Inclusive of Taxes</b>	<b>(5) No. of Units</b>	<b>(6)=(4)x(5) Cost</b>
1	<b>Wall light</b>	<b>Single</b>		<b>12 Nos</b>	
2.	<b>Tube light</b>	<b>Fancy</b>		<b>15 Nos</b>	
3.	<b>Electric Board with Button</b>	<b>Fancy</b>		<b>14 Nos</b>	
4.	<b>Powers Plugs +Telephone plug</b>	<b>Fancy</b>		<b>25 Nos</b>	
5.	<b>AC Power plug</b>	<b>Fancy</b>		<b>06 Nos</b>	
6.	<b>Transportation charges</b>	<b>Installation, Replacement, Fitting etc</b>			
<b>SANITARY ITEMS                      GUEST HOUSE</b>					
<b>(1) S.No.</b>	<b>(2) Particular</b>	<b>(3) Specifications</b>	<b>(4) Unit Price Inclusive of Taxes</b>	<b>(5) No. of Units</b>	<b>(6)=(4)x(5) Cost</b>
1	<b>Vanity</b>	<b>Fancy</b>		<b>01 No</b>	
2.	<b>Commode</b>	<b>Fancy</b>		<b>01 No</b>	
3.	<b>Transportation charges</b>	<b>Installation, Replacement, Fitting etc</b>			
<b>DISTEMPER/PAINT (PORCH+WALL+GATES)                      GUEST HOUSE</b>					
<b>(1) S.No.</b>	<b>(2) Particular</b>	<b>(3) Specifications</b>	<b>(4) Unit Price Inclusive of Taxes</b>	<b>(5) No. of Units</b>	<b>(6)=(4)x(5) Cost</b>
1	<b>Distemper</b>	<b>Good Quality</b>		<b>06 Pail</b>	
2.	<b>Paint</b>	<b>Good Quality</b>		<b>05 Gallon</b>	
3.	<b>Transportation charges</b>	<b>Complete Distempering, Paints etc</b>			
<b>DISTEMPER/PAINT (PORCH+WALL+GATES)                      UPPER STOREY</b>					
<b>(1) S.No.</b>	<b>(2) Particular</b>	<b>(3) Specifications</b>	<b>(4) Unit Price Inclusive of Taxes</b>	<b>(5) No. of Units</b>	<b>(6)=(4)x(5) Cost</b>
1	<b>Distemper</b>	<b>Good Quality</b>		<b>20 Pail</b>	

2.	<b>Paint</b>	<b>Good Quality</b>		<b>12 Gallon</b>	
3.	<b>Transportation charges</b>	<b>Complete Distempering, Paints etc</b>			

**Signature and Stamp of the Bidder:** \_\_\_\_\_

**PART-II: Item-wise Specifications and Price Schedule** (Installation of Atomic Absorption Spectrophotometer) (All prices in Pakistan Rupees)

<b>FURNITURE / FIXTURE</b>					
<b>(1) S.No.</b>	<b>(2) Particular</b>	<b>(3) Specifications</b>	<b>(4) Unit Price Inclusive of Taxes</b>	<b>(5) No. of Units</b>	<b>(6)=(4)x(5) Cost</b>
1	Aluminum and Glass partition (removal/dismantle of old and replacement of new)	11`x12`		01 No	
2.	Aluminum Glass window (removal/dismantle of old and replacement of new)	6`x7`		01 No	
3.	Door (removal/dismantle of old and replacement of new)	3`x6"x6`.6"		01 No	
4.	Aluminum Glass Cupboard (removal/dismantle of old and replacement of new)	10`x5`.3		01 No	
5.	Shelf	1`.8"x5`.3" each		05 Nos	
6.	Laboratory shelf and sanitary fitting	3`x11`x3"		01 No	
7.	Electric work with wiring 60 points (removal/dismantle of old and replacement of new)	1 complete earth of 20` deep		60 points	
8.	Emulsion paint (removal/dismantle of old and replacement of new)	800 square feet covered area		800 square feet covered area	
9.	Complete Flooring (removal/dismantle of old and replacement of new)	250 square feet		250 square feet	
10.	Roof Repair complete (removal/dismantle of old and replacement of new)	1850 square feet		1850 square feet	



11.	Acetylene Gas cylinder pit (removal/dismantle of old and replacement of new)	3`x4`x6` with 3`x4` iron top		01 No	
12.	Fume Hood (removal/dismantle of old and replacement of new)	4`x3`		01 No	
13.	Exhaust pipe and fan (removal/dismantle of old and replacement of new)	12 feet		01 No	
14.	Wood work cabinets, window blind and Glass partition blind (removal/dismantle of old and replacement of new)	4 shelf Cabinets 3`x2` each 6`x7` window 11`x12` glass partition		04 Nos	
15.	Back-up UPS (removal/dismantle of old and replacement of new)	2500 watts pure sine wave with two dry Battery 250 Ampere each		01 No	
16.	Spilt DC inverter (removal/dismantle of old and replacement of new)	1.5 ton (Mitsubishi, Acson or Gree)		01 No	
17.	Attached Bathroom repair with door (removal/dismantle of old and replacement of new)	8".6"x6".3"		01 No	

Signature and Stamp of the Bidder: \_\_\_\_\_